Planning: High Level Schedule – what we need

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| 1 | Planning Meeting | 25/03/2020 | With Patil sir to discuss our proposal – cook a slide deck or is this ok? |
| 2 | Orientation day | Orientation Day | 20 Minutes to introduce the initiative |
| 3 | Speaker Series + Open Mic | 1/07/2020 (90 min)  To 1/04/2021 | Speaker series:  (a) start with volunteer alumni. Later add external speakers for broader topics  (b) leave 30 minutes for students to speak or just discuss on their questions, feedback. |
| 4 | On Site Events – every quarter | 2 to 3 Hackathons. | Find projects. Alumni suggest and short-list project proposals in collaboration with the faculty. |
| 5 | Logistics | Preparation. Has to be a secure access. Preferably in the dept. | 1. Alumni – annual organizing committee  2. Github - code  3. Project idea  4. portal/Library for videos – material – Github again. |

Action: Things we can do – execute plan

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| 1.a | Create a database of volunteer alumni (Mentors) | Before orientation day | Ask Mentors to provide:  Their work experience (should be engineering specific preferably)  task contribution:  Programming, Language speaking, Interview prep  Time dedicated per week: 30 min mentoring, 1 hr background  Mode of operation: mentors should have a common approach – not contradicting other mentors. |
| 1.b | Place to add database of Mentee | In 2-weeks after Orientation Day | 20 Minutes to introduce the initiative |
| 2 | Mentor to Mentee mapping |  | To be done with Dept. teacher’s help.  Mode of operation:  Mentor/mentee schedule to meet every wk/bi-wkly |
| 3 | Speaker Series + Open Mic | 1/07/2020 (90 min)  To 1/04/2021 | Speaker series:  (a) start with volunteer alumni. Later add external speakers for broader topics  (b) leave 30 minutes for students to speak or just discuss their questions, feedback. |
| 4a | Project proposals | [2] 6-month projects | Project 1. Application specific  Project 2. System specific  Assign alumni project leads [1,2]/Project size – 5-10. |
| 4b | On Site Events – every quarter | 2 to 3 Hackathons. | for project progress in perspective  Happens over the Weekends. |
| 5. | Newsletter |  | Introduction from Mentors.  Interesting (unconventional) programming + design Problems  How will you answer a particular interview question? |